

We would like to take a moment to thank you for considering The Historic Crag's Lodge as the site to host your wedding and reception.

The Historic Crag's Lodge is nestled quietly on the north shoulder of Prospect Mountain. The lodge offers breathtaking views of the Continental Divide to the west, and a birds-eye view of down town Estes Park to the east. The lodge is everything you imagine in a quiet retreat to the mountains of Colorado.

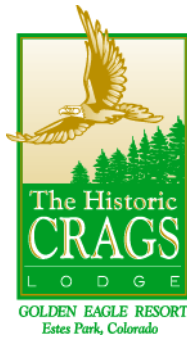
"The View," Historic Crag's Lodge restaurant, features a 90-foot floor to ceiling wall of hand blown glass windows. Simply put, it is here where you will find the best food and views Estes Park has to offer. Share a toast on one of three private balconies as you create memories of this special lifetime occasion.

This wedding packet contains:

- General Information*
- Wedding contract*
- Checklist*
- Catering guidelines*
- Food & beverage menus*
- Planning for your wedding*
- Directions to Historic Crag's Lodge*
- Churches in Estes Park*
- Preferred wedding referrals*
- Emergency Items List*
- Wedding Checklist*
- "Questions" sheet*

Should you need further information please feel free to call us at (970) 586-6066 or fax (970) 586-6806.

We look forward to assisting you in the planning of your wedding.



General Information

Menu Selection

The Historic Crags Lodge will provide all food and beverage service with the exception of wedding cakes. Our banquet menu offers a wide variety of entrée selections, but if you have something special in mind we are always willing to discuss this with you. Our menu prices do not include sales tax or gratuity.

Guarantee

We ask that you pay for a minimum of 100 guests during our summer season (May 15th thru October 31st). In order to ensure the best service possible for your event, we require a confirmed number of guests two weeks prior to your scheduled event. You will be allowed to make minor changes to these numbers up to five days before your event. Children between the ages of three and twelve are half price; children under three are free of charge. Please do not include the latter in your final count.

Room Set-up

The View Restaurant at The Historic Crags Lodge will provide all the linen, tables, and skirting. There is a rental fee for tables and chairs if your guest count is over 150. We provide cake cutting, bar set-up, and bartender. You are welcome to do any additional decorating so long as it causes no permanent damage to the property. We ask that you remove all your decorations immediately following your event. We assume anything left behind by you is to be disposed of by our staff.

Guest Accommodations

If your guests need room accommodations, please have them call the front desk at 1-970-586-6066. Because we are a timeshare facility, room arrangements can be difficult during the summer months.

Deposits

We require a \$ 1,500.00 deposit to hold your date, (this covers your room rental fee and not your food costs). A second payment of \$1,500.00 toward your food cost is due two months after you have booked your date. The balance of your costs will be due the night of your event.

Ceremony Site

The cost for ceremony is \$3.00 per person.



Wedding Contract

Name _____

Address _____

Telephone _____

Venue _____

Date / Time _____

Menu Selection _____

Attendance Guarantee _____

Deposit Received _____

1. A non-refundable deposit of \$1500.00 for the site rental fee will be required at the time of booking. A second deposit of \$1500.00 toward your food cost is due two months after you have booked your date. The total deposit received is non-refundable if the event is cancelled within 30 days of the function date. If the event is cancelled between 30 and 60 days of the event, we will refund 75% of the deposit. The balance of your costs will be due the night of your event.
2. The total amount due, minus the deposits must be paid in full on day of event.
3. All outside entertainment must be completed at 10 p.m., as a courtesy to our other Guests.
4. A 7.7% sales tax and 18% service charge will be added to all food & beverage.

ACKNOWLEDGED AND ACCEPTED

Client:

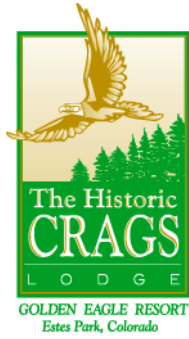
Printed Name _____

Signature _____ Date _____

Group Services Administrator:

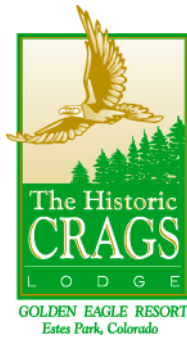
Printed Name _____

Signature _____ Date _____



Checklist

- Date Selected* _____
- Menu Selected* _____
- Ceremony Time* _____
- Reception Time* _____
- Number of Guests* *Adults* _____ *Children* _____
- Hosted or Cash Bar* _____ *Dollar Limit* _____
- Champagne Toast* _____
- Head Table* _____
- Special Family Seating* _____
- Wedding Cake* _____
- Linen Color* _____
- Table Decorations* _____
- Hotel Accommodations* _____



The View Restaurant at The Historic Crags Lodge

Prices are based on Hors D'oeuvres, Entrée Selections and Champagne Toast

Hors D'oeuvres

*Vegetarian Egg Rolls with Teriyaki Sauce
Cheese Platter with Crackers and Fruit Garnish*

\$37.00 per person includes your choice of two of the following entrées

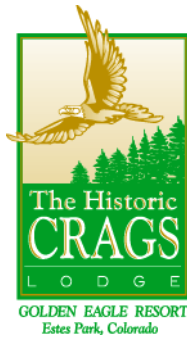
*Roast Prime Rib of Beef au jus
Oven Roast Virginia Ham with Honey Glaze
Sirloin Tips in Burgundy Wine Sauce with Mushrooms
Boneless Breast of Chicken Parmesan with Marinara
Rocky Mountain Rainbow Trout with Lemon Buerre Blanc
Boneless Breast of Chicken Piccata
Boneless Breast of Chicken Daytona
Grilled Fresh Filet of Salmon with Brandied Orange Glaze
Grilled Portobello Mushroom Napoleon*

All Selections include:

*Hors d' Oeuvres
Entrée Selections (Choice of 2)
Choice of Potato, Rice, or Pasta (2)
Chef's choice of Seasonal Vegetables
Mini Tossed Salad Bar
Fresh Baked Rolls and Butter
&
Champagne Toast*

*18% gratuity and 7.7% local tax will be added.
Does not include Facility Fee*

(Above prices do not include applicable 7.7% Sales Tax and 18% Service Charge)



Beverage Service

Hosted Bar Prices

The Historic Crags Lodge will provide beverage service including staff, glassware, and all other services related to your hosted bar. Our bar is proud to serve premium liquors and the highest quality wines and beers.

BEER

Beer is sold by the pint-sized glass for tap beers, and by the bottle for bottled beers. Prices range from \$2.50 to \$4.50 and include:

Tap

*Fat Tire
90 Shilling
Michelob Light*

Bottled

*Bud and Bud Light
Coors and Coors Light
Guinness
Harps
Becks
Doc Ottis Lemonade
Corona*

WELL DRINKS

Well drinks are \$5.00 each. Our well liquors include:

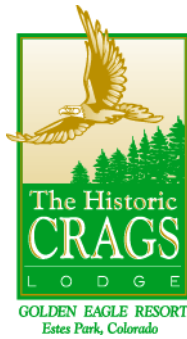
*Jose Cuervo Tequila
Tanqueray Gin
Tanqueray Sterling Vodka
George Dickel 8 Whiskey
Meyer's Platinum Rum
Cutty Sark Scotch*

In addition to our well liquors, we have a fine selection of other Premium Liquors available.

HOUSE WINES

House Wines are \$23.00 a bottle.

*Beaulieu Vineyards Chardonnay
Beaulieu Vineyards Sauvignon Blanc
Beaulieu Vineyards Pinot Noir
Beaulieu Vineyards Merlot*



How to Handle Your Bar

Open Bar:

Everything our bar offers is available to your guests.

Cash Bar:

Your guests buy their own drinks and pay cash. You may opt to put the immediate family and the bridal party on your tab.

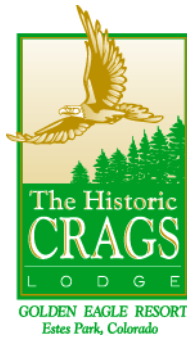
Wine, Beer, and Well Drinks:

This would include our house wines, our bottled and tapped beers, and our house liquors.

Beer and Wine:

This would include our house wine, bottled and tapped beers. Our house wines are Beaulieu Vineyards: Chardonnay, Cabernet Sauvignon, Merlot, Sauvignon Blanc, and Pinot Noir. Feel free to up-grade your wine from our wine list if you prefer.

Both open and cash bars are based on consumption; no alcohol is pre-sold. We are very flexible and willing to work with you on the bar.



Your Wedding Day at the Historic Crags Lodge

Your evening begins with a cocktail hour and hors d'oeuvres.

Dinner is served. The head table and family tables will be served first. Your banquet captain will dismiss the tables to avoid long lines at the buffet.

After the dinner plates are almost cleared, your waitstaff will serve champagne if you're offering it. This is a good time to do your toasts because you still have a captive audience.

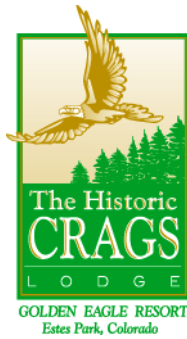
Immediately after toasting, it is best to cut your cake and serve the first bite to each other. Our waitstaff will finish cutting and serving the cake for you.

At this point all the formalities, except your first dances, are over. The later part of the evening is best arranged with your DJ.

This is our recommendation for your evening. If you'd like to see it arranged differently, feel free to discuss this with us. After all, it is your day!

Having a Champagne Toast?

Our staff will serve your guests Champagne. We can offer gingerale for those who prefer not to have alcohol or persons under the age of 21. We then contact the best man and have him ready to toast you. If you do not have your own toasting glasses, we can provide Champagne flutes for you. Your DJ will help us get the toasting started. The best place for the toast is by the cake table because you're in the right place to do your cake cutting, which we recommend you do immediately after the toast.



What To Plan On Doing For Your Wedding

1 YEAR - Book your ceremony spot and reception place. Plan your honeymoon. Come up with an expense account. Take engagement pictures. Find someone to perform your ceremony.

11 months - Pick your colors. Start looking for flowers, invitations, wedding cake, bridesmaid's dresses, flower girl dress and of course your dress. Check out everything carefully; don't decide on the first place without checking all your options. When you find the perfect dress for yourself you'll know it. Start on your guest list.

9 months - Find a photographer. Do you want your wedding video taped? Find a videographer. Your photographer might do both; ask for a deal. Book your bakery for your cake. Finish your guest list.

8 months - Book your florist. Order your dress and headpiece.

7 months - Order Bridesmaid's and flower girl dresses. Do you want your mother's to be color coordinated? Have them choose their dress at this time. Make sure you have the addresses for the guest list.

6 months - Finalize your honeymoon plans. If your honeymoon is out of the states make sure your passports and visas are good. Order invitations and thank-you cards. Select and reserve attire for Groom and his attendants. Don't forget the dads. Are you renting anything for the day? Reserve it now.

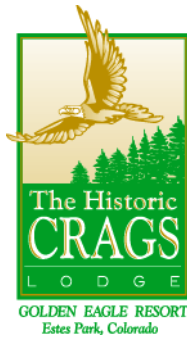
5 months - Make a list of gifts you would like and register for them. Find a place for your rehearsal dinner and book it. Make arrangements for transportation on your wedding day.

4 months - Finalize your menu and reception plans with the Historic Crags Lodge and View Restaurant. Make an appointment to have your hair done, maybe for your bridesmaids and mother too.

3 months - Schedule your rehearsal. Buy guest book, ring pillow, garter, toasting glasses, cake knife, and napkins. Buy Lingerie.

2 months - Mail invitations. Buy attendants gifts. Choose your ceremony readings and who will read it for you. Discuss the ceremony plan with the person performing it.

(Continued on next page)



1 month - Put your wedding announcement in your local paper. Make an appointment for your final gown fitting. Submit a list of songs to your DJ that you like, also tell them what you don't like. Don't forget your first dance song, father daughter etc. Review all contracts and touch base with all your bookings. Send rehearsal dinner invitations. Finalize your transportation for your wedding day. Complete name change documents. Start on thank-you notes for gifts you have already received. Double check all the things you bought on the 3rd month list.

3 weeks - Contact all guest that have not returned their RSVP.

2 weeks - Confirm your final count for reception with the restaurant.

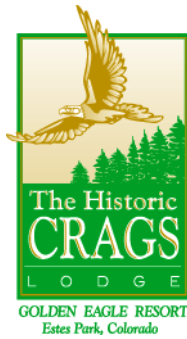
1 week - Give photographer and videography a list of shots you want. Pick up wedding attire and make sure it all fits and everything is there. Check on your cake and flowers. Have the groom get a haircut if he will.

3 days - Before the wedding, make a date with your future spouse. RELAX. Do something fun and remember why you are doing this.

1 day - Go over all responsibilities with friends and family. Rehearse the ceremony. Attend the rehearsal dinner. Give gifts to the wedding party. Get good nights sleep.

The Big Day!!!

Eat breakfast! You can't survive on love alone. Have your hair done at least 3 hours before the ceremony. Do your makeup at least 2 hours before. Dress at least 1 hour before. Have the Groom or one of the family members offer gratuity to the ceremony officiant in a sealed envelope. Now go to your reception and have FUN.



Directions to Historic Crags Lodge

From Loveland or Fort Collins on Highway 34

Enter Estes Park on Highway 34. At the third stoplight, turn left onto Riverside Drive. Take Riverside about 1 mile passing through two stop signs. We are located at 300 Riverside Drive. Just past the second stop sign on the left you will see our sign. Take Audubon Street up to the Lodge.

From Boulder or Highway 36

Enter Estes Park on Highway 36. At the second stoplight, turn left onto Elkhorn Ave. At the second stoplight on Elkhorn, turn left onto Riverside Drive. Take Riverside Drive about 1 mile passing through two stop signs. We are located at 300 Riverside Drive. Just past the second stop sign on the left you will see our sign. Take Audubon Street up to the Lodge.

From Denver or I-25

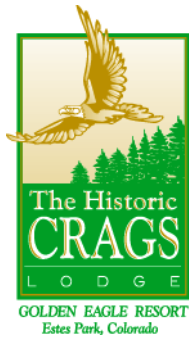
Take I-25 north out of Denver. About 30 miles north of Denver take exit #243. It is the exit for highway 66 and Lyons. Turn left, which is west, onto highway 66. Follow highway 66 to Lyons where it will merge with highway 36. Take highway 36 to Estes Park. At the second stoplight, turn left onto Elkhorn Avenue. At the second stoplight on Elkhorn, turn left onto Riverside Drive. Take Riverside Drive about 1 mile passing through two stop signs. We are located at 300 Riverside Drive. Just past the second stop sign on your left you will see our sign. Take Audubon Street up to the Lodge.

From Grand Lake on Highway 34

Take highway 34 through Rocky Mountain National Park. On the east side of the park follow highway 36 toward park headquarters and Estes Park. At the first stoplight turn right onto Mary's Lake Road. About one quarter mile down Mary's Lake Road, turn left onto Riverside Drive. We are located at 300 Riverside Drive. You will see our sign on the right. Turn right and follow Audubon Street up to the Lodge.

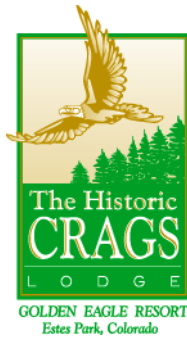
From Highway 7 - Allenspark or Nederland

Enter Estes Park on highway 7. At the second stoplight turn left onto highway 36. At the next stoplight, turn left onto Elkhorn Avenue. At the second stoplight on Elkhorn, turn left onto Riverside Drive. Take Riverside about 1 mile passing through 2 stop signs. We are located at 300 Riverside Drive. Just past the second stop sign on the left you will see our sign. Take Audubon Street up to the Lodge.



Churches in the Estes Park Area

<i>Christian Church of Estes Park</i>	<i>.970-586-8586</i>
<i>Mountain View Bible Fellowship</i>	<i>.970-586-3395</i>
<i>United Methodist Church</i>	<i>.970-586-4153</i>
<i>Allenspark Community Church</i>	<i>.303-747-2821</i>
<i>Mount Calvary Lutheran Church</i>	<i>.970-586-4646</i>
<i>Community Church of the Rockies</i>	<i>.970-586-4404</i>
<i>YMCA of the Rockies Chapel</i>	<i>.970-586-3341</i>
<i>Estes Park Baptist</i>	<i>.970-586-2463</i>
<i>Abundant Life Christian Center</i>	<i>.970-586-4340</i>
<i>St. Francis of Assisi</i>	<i>.970-577-0601</i>
<i>Church of Christ</i>	<i>.970-586-4793</i>
<i>St. Bartholomew's Episcopal</i>	<i>.970-586-4504</i>
<i>Rky Mtn Evangelical Free Church</i>	<i>.970-586-0873</i>
<i>Community Church of the Rockies</i>	<i>.970-586-4404</i>
<i>Estes Park Wesleyan Church</i>	<i>.970-586-2223</i>
<i>Saint Malo</i>	<i>.970-586-6061</i>



Wedding Service Referrals

Flowers

<i>Karen's Flowers of Estes</i>	970-586-7673
<i>Erickson's Mtn. Floral</i>	970-586-8128
<i>Rowe's Flower and Gift</i>	970-667-2306
<i>Palmer Flowers</i>	970-226-0200
<i>Country Club Flowers</i>	303-399-0839

Photography

<i>Cathcart Photography</i>	970-586-7701
<i>Mendoza Photography</i>	970-674-0184
<i>Dakan Photography</i>	970-586-5638
<i>Moses Street Photography</i>	970-586-7221
<i>Skillman Photography</i>	970-484-3403
<i>Western Sky Photography</i>	970-482-8953

Video Services

<i>Moving Images</i>	970-586-4789
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Disc Jockies

<i>The Crags Lodge DJ service</i>	970-481-1452
<i>Colorado Sound</i>	970-226-0600
<i>Standing Room Only</i>	303-931-4740

Bakeries

<i>Schmidt's Bakery</i>	970-667-9811
<i>Molly B's</i>	970-586-2766
<i>Kim & Company</i>	970-577-1621
<i>Colorado Rose Cake Company</i>	303-651-1440

Beauty Salon's and Spa's

<i>Twin Scissors</i>	970-586-9850
<i>Pati's Hair Care</i>	970-586-3585

Favors

<i>Kind Coffee</i>	970-577-1220
<i>Rocky Mountain Chocolate</i>	970-586-6601



Transportation For Your Day

Rocky Mountain Park Tours & Limousine 970-577-8687
www.estesparkresorts.com/limo

People's Choice Transportation 303-289-2222
www.pctransportation.com 800-777-2388

A Royalty Limousine Ltd. 970-493-7778
www.coloradolimo.com

Estes Park Express 970-586-5151
www.estesparkshuttle.com



Emergency Items

Extra pair of stockings

Safety Pins

Sewing kit

Bobby pins

Earring backs

Kleenex

Nail file

Clear polish

Nail polish shade you're wearing

Money

Extra hairspray

Tylenol or Advil

Dental floss

Breath mints

Clear deodorant

Extra lingerie that works with your dress

Easy to eat snacks

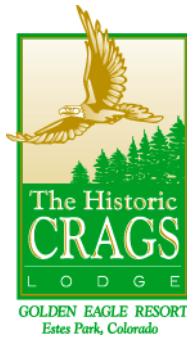
Bottled water

Makeup

Lint brush

Lotion

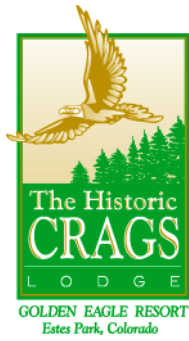
Time to relax and breath



Wedding Day Checklist

For each task listed below, assign someone to handle the task on your wedding day.

<u>TASK</u>	<u>ASSIGNED TO</u>
<i>Groom's Ring</i>	_____
<i>Groom's Tuxedo</i>	_____
<i>Groom's Shoes, Vest, Studs, Socks, etc.</i>	_____
<i>Bride's Ring</i>	_____
<i>Bride's Gown</i>	_____
<i>Bride's Slips, Shoes, Jewelry, Extra Stockings, Gloves, etc.</i>	_____
<i>Written Vows, Poems or Readings</i>	_____
<i>Marriage License</i>	_____
<i>Guest Book Table</i>	_____
<i>Security for Gift Table and Tape to Attach Cards to Gifts</i>	_____
<i>Paying Ceremony Officiant and Balance of Other Vendors</i>	_____
<i>Transportation to Wedding</i>	_____
<i>Transportation to Reception</i>	_____
<i>Flowers/Decorations to Ceremony</i>	_____
<i>Flower Distributions to Relatives, Wedding Party</i>	_____
<i>Flowers/Guest Book to Reception</i>	_____
<i>Setup and Unrolling Aisle Runner</i>	_____
<i>Ceremony Music</i>	_____
<i>Photographer</i>	_____
<i>Videographer</i>	_____
<i>Lighting of Candles Before Ceremony</i>	_____
<i>Transportation of Gifts to Reception</i>	_____
<i>Catering</i>	_____
<i>Beverages</i>	_____
<i>Reception Centerpieces and Decorations</i>	_____
<i>Reception Music</i>	_____
<i>Hotel Accommodations</i>	_____
<i>Toast for Bride and Groom</i>	_____
<i>Transportation of Gifts to Home</i>	_____



Questions??? How Can We Assist You?

1. _____
2. _____
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